

Article D.4: Elementary Preparation Time

❖ Overview

This article establishes a minimum threshold for preparation time of 90 minutes per week for elementary school teachers and outlines a transitional approach for allocating such additional preparation time in the 2006-2007 school year.

❖ Article D.4: Elementary Preparation Time

1. *Effective September 1, 2006, in districts where elementary teachers are entitled to less than 90 minutes of preparation time each week, each full-time elementary teacher shall receive an average of 90 minutes of preparation time per week.*
2. *Effective September 1, 2007, in districts where elementary teachers are entitled to less than 90 minutes of preparation time each week, each full-time elementary teacher shall receive 90 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*
3. *Preparation time for part time teachers shall be provided in accordance with the Previous Collective Agreement.*

❖ Explanation

- D.4.1** 1. *Effective September 1, 2006, in districts where elementary teachers are entitled to less than 90 minutes of preparation time each week, each full-time elementary teacher shall receive an average of 90 minutes of preparation time per week.*

D.4.1 sets the base level of preparation time for full time elementary school teachers at an average of 90 minutes per week effective September 1, 2006. The reference to “average” for the 2006-2007 school year only means that any additional time which must now be allocated to teachers in the 2006-2007 school year can be averaged by the district in order to meet the scheduling and operational requirements of the school and district. For example, an additional 10 minutes of preparation time per week could be provided as larger blocks of time later in the year.

- D.4.2** 2. *Effective September 1, 2007, in districts where elementary teachers are entitled to less than 90 minutes of preparation time each week, each full-time elementary teacher shall receive 90 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*

D.4.2 stipulates that effective September 1, 2007, all additional preparation time granted as a result of Article D.4.1 will be scheduled in accordance with the previous collective agreement language. The practice for scheduling all preparation time should now be as it was in your district prior to the 2006-2007 school year.

- D.4.3** 3. *Preparation time for part time teachers shall be provided in accordance with the Previous Collective Agreement.*

D.4.3 stipulates that preparation time will be provided to part-time teachers in accordance with the previous collective agreement. This would apply to provisions such as prorating, threshold entitlements and scheduling of preparation time.

❖ Implementation

This article will be applicable to school districts where elementary school teachers receive less than 90 minutes of preparation time per week and will be retroactive to September 1, 2006.

Note: This agreement has no impact on the position of either party regarding other preparation time issues with respect to non-instructional days or statutory holidays (Irene Holden supplemental award dated February 28, 2007).

❖ Relationship to Other Articles

This article should be read in conjunction with language in the previous collective agreement regarding entitlement, prorating, threshold entitlements and scheduling of preparation time.